

Cascade Geographic Society's
**21st Annual Mt. Hood Salmon & Mushroom Festival
and Barlow Trail Days ~ October 6-7, 2012**



**2012 Vendor Information and Policies,
Application, and Liability Waiver**

**PLEASE KEEP THIS INFORMATION
FOR YOUR REFERENCE**

Dates: Saturday, October 6 ~ Sunday, October 7, 2012

Vendor times: 10:00 a.m. - 6:00 p.m. Saturday. 10:00 a.m. - 5:00 p.m. Sunday.

Place: Mt. Hood Village, 65000 E. U.S. Highway 26 near Brightwood, 2 miles west of Welches.



Purpose of the Festival: To celebrate the season of the wild salmon and wild mushrooms, the Fall season, and the preservation of the natural environment. This is a celebration of our natural resources and other public treasures.



Type of merchandise wanted: Quality, hand-created crafts such as artwork, fabric crafts of many types, unique jewelry, natural furniture/toys, and other handcrafted works. There is very limited space for commercial vendors who sell pre-made items that may be of interest to us. *Note: we reserve the right to dismiss any vendor who displays merchandise at the festival that was not listed and approved on the application. Please be very specific on the application, whether you are a new or veteran vendor.



Application deadline: All applications must be received by September 26, 2012.



Application acceptance: Vendor space is limited, and allocated on an application-date-received basis, as well as our evaluation of the variety and quality of offered items and the similarity to previously-accepted applications. **We make no 'exclusive' promises to vendors from year to year, with the exception of our food vendors.** Return the attached form completely filled out and the required fee, by check or money order, to reserve a 10' x 10' space. Make payment out to Cascade Geographic Society. (Detailed instructions on the form.)



Vendor setup options: *Friday, October 5 ~ 4:00 p.m.- 7:00 p.m. No vendor is allowed early setup. Saturday, October 6 ~ 8:30 a.m. - 10:00 a.m. ***No personnel will be able to assist you at times other than these. Mt. Hood Village personnel are not responsible for assisting vendors, and our organization's volunteers are multi-tasking to get the festival up and running. The more well-versed you are with this information packet, the more self-sufficient you should be, which is very much appreciated!*



Daily close-up/teardown policy: Tear-down is to be no earlier than 6:00 p.m. on Saturday; and no earlier than 5:00 p.m. on Sunday. Vendors who choose to tear down early (including obvious inventory put-away) despite this policy may not be accepted at future festivals.



Vendor fees: Craft vendors ~ \$32 total for the event. Commercial vendors [more than 25% of inventory is imported or not hand-crafted] (very limited space allotted for commercial vendors) ~ \$60 total for the event. \$15 extra for specific reserved booth space (as available, on a first-reserved basis). *Note: Living history exhibitor's fee is waived for those who qualify.



Facilities: 1.) Outdoor Courtyard (approximately 20 spaces available) with overhead canopy/shelter, which accommodates pop-ups in the center spaces and, depending on the size of your pop-up, some of the perimeter spaces. *Please do not ask us for overhead measurements or to go to the site to measure for you. 2.) Indoor Evergreen Room (approximately 6 spaces available). **The Music Stage is set up in the Evergreen Room for this festival, so if you don't want to be near the music, plan to be outdoors.** The Evergreen Room is walled with windows; no vendor will be allowed to set up in such a way as to block the windows (i.e. with wall hangings and such). Also, Evergreen Room corner spaces can be somewhat dark (not near windows), so be prepared to bring your own light/s and extension cord (50' maximum). The Evergreen Room is locked within 5-10 minutes of closing time each day.

Note: There are no vehicles/campers allowed in the courtyard display area other than for initial setup and teardown, and will be highly restricted this year. You must provide your own security for your booth and sale items during festival hours and off-hours.



Electricity: If you need electricity, please provide your own power cord of at least 100' outdoors, and maximum 50' indoors.



Tables and chairs: You must provide your own tables and chairs. Mt. Hood Village is not responsible for providing any equipment for vendors (including dollies and hand-trucks).



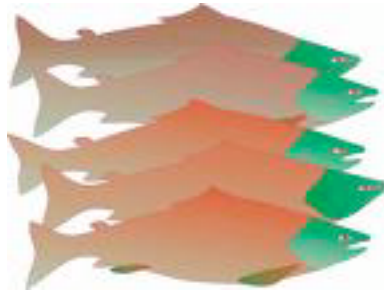
Camping options for approved vendors: (The following rates are available Friday/Saturday nights of festival only. Rates are subject to change.) Full hookup for RV ~ \$15 first night, \$7.50 second/third nights. To park with RV and no hookup ~ \$5 each night. Tent camping or 'dry camping' in vehicle ~ \$5 each night. These highly discounted rates are a courtesy for approved vendors only, and are subject to change by Mt. Hood Village's parent organization. Once you have received written approval of your application, from Cascade Geographic Society, you may call Mt. Hood Village at 503-622-4011; identify yourself as a Salmon & Mushroom Festival approved vendor to receive the discounted rates.



Liability waiver: The attached liability waiver (on the reverse side of your application) is required to be signed by all potential vendors ~ please sign to complete your application.



Cascade Geographic Society is a non-profit 501(c)(3) educational corporation consisting entirely of volunteers. In addition to building a pioneer-era living history village in Rhododendron, preserving the Shanghai Tunnels (and conducting Underground tours), and providing educational programs to schools and groups, we organize the annual Mt. Hood Huckleberry Festival each August and the Mt. Hood Salmon & Mushroom Festival each October, in cooperation with our host site, Mt. Hood Village. We look for craft vendors who are cooperative, fun, and easy to work with. None of our staff are paid event organizers, but our volunteers try very hard to accommodate reasonable needs of vendors and the public in order to continue to offer these free local events!



Cascade Geographic Society's
21st Annual Mt. Hood Salmon & Mushroom Festival, 2012



**2012 Vendor & Living History
Application and Liability Waiver (on reverse side)**

Note: Forms must be completed in their entirety in order to be considered.

Check one: Craft vendor Commercial vendor
Living history exhibitor

Site preference: Outdoor Courtyard or Indoor Evergreen Room
No preference: ****Specific reserved site request (\$15 fee)

(*See attached booth space map: you may choose (and number, in priority order) up to three; spaces will be assigned on a first-come basis, with Specific Reserved Site requests (prepaid) honored on a first-reserved basis (no exceptions). Non-reserved spaces will be honored on an as-available basis, by date of application and/or by discretion of Cascade Geographic Society.



Name _____ Telephone _____
Street address _____
City, state, zip code _____
Email address _____
Website (if appropriate) _____
New vendor or Returning vendor

Products: describe in detail, whether new or returning vendor. New vendors must provide photos or a website photo link. Acceptance or denial depends upon this information:

Vendor agreement: I have read the information/policy packet, and agree to all terms if I am approved as a participating vendor in the 2012 Mt. Hood Salmon & Mushroom Festival.

Applicant's name/s: _____ Date: _____

*****PLEASE READ AND SIGN WAIVER ON REVERSE SIDE OF APPLICATION*****

Mail application and fee(s) to: Cascade Geographic Society, Mt. Hood Salmon & Mushroom Festival, P.O. Box 398, Rhododendron, OR 97049. Unless you have provided an email address, include a business-sized, stamped envelope for your application acceptance or denial.

Cascade Geographic Society's
21st Annual Mt. Hood Salmon & Mushroom Festival
October 6-7, 2012



2012 Liability Waiver



I/we understand that my/our attendance at the 2012 Mt. Hood Salmon & Mushroom Festival is voluntary. As a vendor or exhibitor at the Festival, I/we agree to hold harmless Cascade Geographic Society, Inc., their Board of Directors, and volunteer staff, as well as Mt. Hood Village (also known as Equity Lifestyles Properties), their Board of Directors, officers, staff, and work-campers, from any physical or emotional injuries or property theft which I/we may incur or be subject to upon the property of Mt. Hood Village. I/we understand that Mt. Hood Village and Cascade Geographic society will make reasonable efforts to secure the Evergreen Room and to provide a safe environment for vendors; I understand that it is my/our sole responsibility to provide security for my/our booth and items and for my own physical and emotional safety.

Furthermore, I/we agree to follow the policies and instructions as outlined in the Festival Information Packet, and take necessary directions from Mt. Hood Village staff and the event coordinators from Cascade Geographic Society.

Vendor's printed name

Vendor's printed name

Vendor's signature

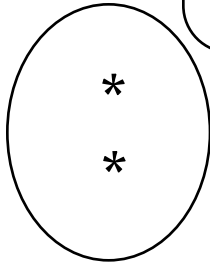
Vendor's signature

Date

Date

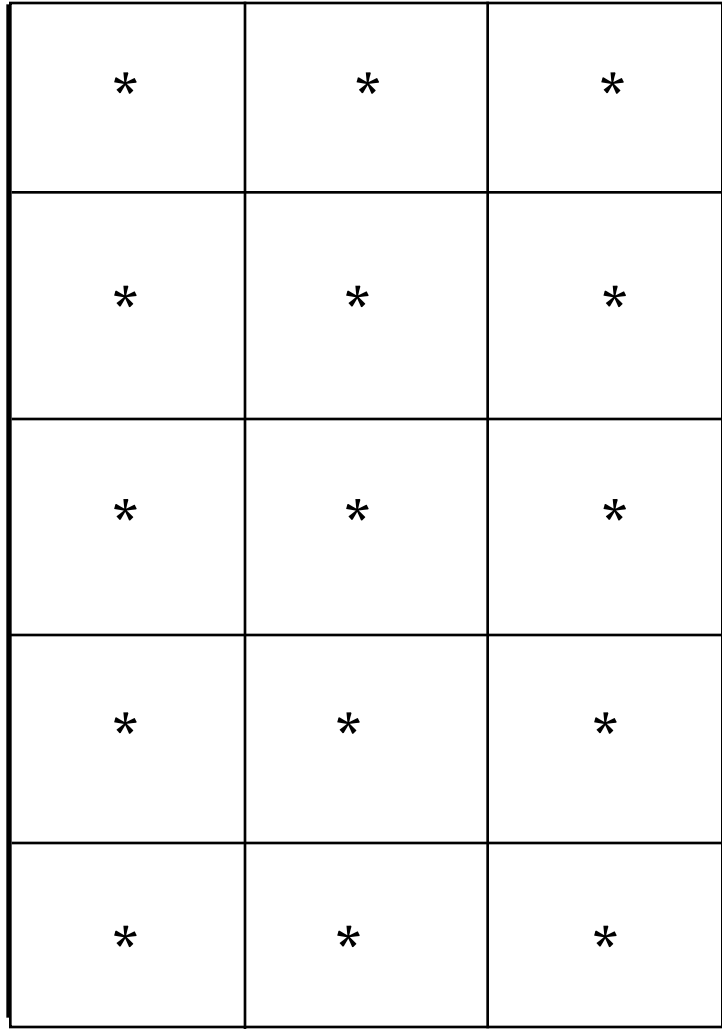
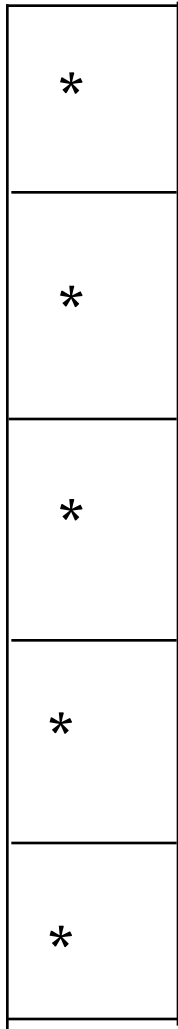
Salmon & Mushroom Festival Courtyard Configuration 2012

Scarecrow Contest Area & Seating for Eating



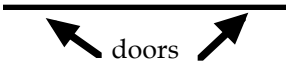
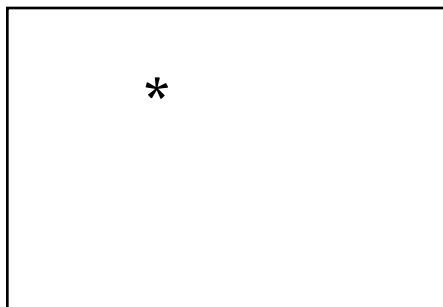
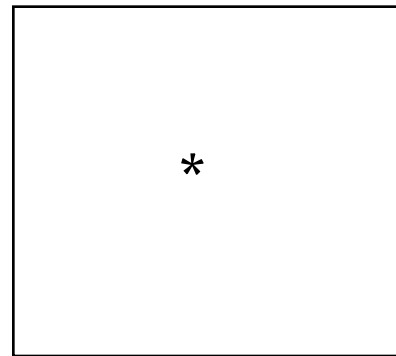
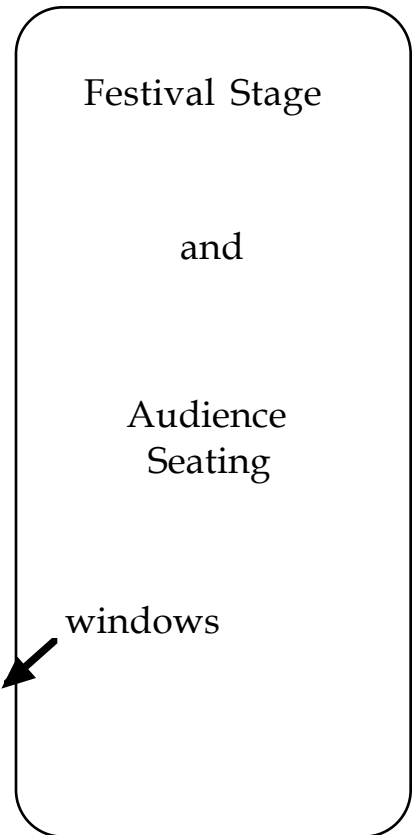
* = vendor spaces. Please indicate your first three choices (which may or may not still be available upon receipt of your application)

← walkways →



← to south parking lot to north parking lot →

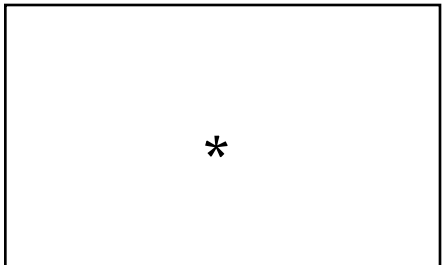
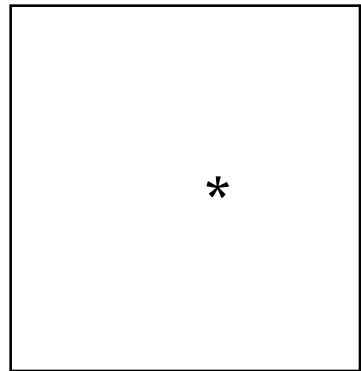
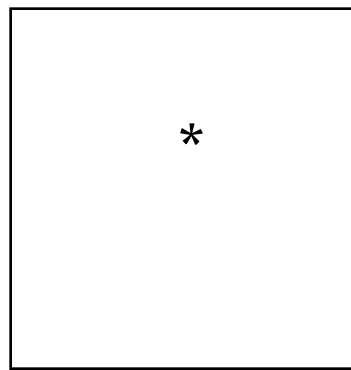
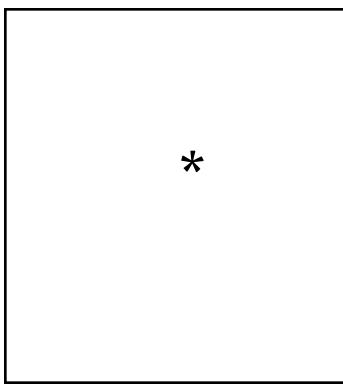
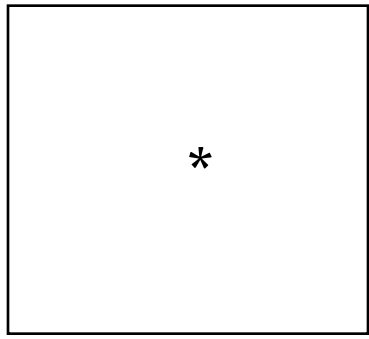
Mt. Hood Village Offices Registration, and Store,		Blackberry Cafe
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Mt. Hood Salmon & Mushroom
Festival 2012

Evergreen Room (Indoor)
Configuration

*=vendor space



windows

windows

open to Lodge Room

door

